Instructions for submitting thesis to PSU Knowledge Bank

1. Go to PSU Knowledge Bank website http://kb.psu.ac.th/psukb/ click sign on to and then click My PSU Knowledge Bank.
Enter your PSU Passport’s username and password to log in to PSU Knowledge Bank.

Choose a Login Method

Choose one of these ways to login:

- Users with PSU Passport
  - Enter PSU Knowledge Bank Username and Password
  - New user? Click here to register.

Log In to PSU Knowledge Bank

New user? Click here to register.

Please enter your username and password into the form below.

Username or Email address: [blank]
Password: [blank]

Log In
3. Start your new submission: Click on **Start a New Submission** button for your new submission. You can also check **View Accepted Submission** to check your previous submission status if available.
4. Select Collection: click on the arrow at the right of the drop-down box to see a list of collections. Select the right collection one for your thesis. Click on the next button.

Submit: Choose Collection 🎉

Select the collection you wish to submit an item to from the list below, then click "Next".

Go to
PSU Knowledge Bank Home
My PSU Knowledge Bank
5. Describe your thesis on this field

<table>
<thead>
<tr>
<th>Field</th>
<th>Describe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authors</td>
<td>For foreigner: Enter the lastname in the first box and the firstname in the second box.</td>
</tr>
<tr>
<td>Advisors</td>
<td>For foreigner: Enter the lastname in the first box and the firstname in the second box.</td>
</tr>
<tr>
<td>Title</td>
<td>Enter the main title of your thesis.</td>
</tr>
<tr>
<td>Other titles</td>
<td>Enter the translated titles if available.</td>
</tr>
<tr>
<td>Date of issue</td>
<td>Only the year appear at the thesis’s cover.</td>
</tr>
<tr>
<td>Publisher</td>
<td>Enter Prince of Songkla University</td>
</tr>
<tr>
<td>Type</td>
<td>Select Thesis</td>
</tr>
<tr>
<td>Language</td>
<td>Select English</td>
</tr>
<tr>
<td>Subject/ Keywords</td>
<td>Enter appropriate keywords and search terms that best described your item.</td>
</tr>
<tr>
<td>Abstract</td>
<td>Copy and paste the abstract from the item.</td>
</tr>
<tr>
<td>Description</td>
<td>Enter your degree, majoring subject and year of completion</td>
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<tr>
<td></td>
<td><strong>Examples:</strong></td>
</tr>
<tr>
<td></td>
<td>Master of Science (Ecology(International program)), 2015</td>
</tr>
<tr>
<td></td>
<td>Doctor of Philosophy (Organic Chemistry), 2015</td>
</tr>
</tbody>
</table>
For Thai: Enter first name and surname in the first box.
Enter the standard citation for the previously issued instance of this item.

Citation

Enter the series and number assigned to this item by your community.

Series/Report No.  
Series Name  Report or Paper No.

+ Add More

If the item has any identification numbers or codes associated with it, please enter the types and the actual numbers or codes.

Identifiers  
ISSN

+ Add More

Select the type(s) of content of the item. To select more than one value in the list, you may have to hold down the "CTRL" or "Shift" key.

Type


Select the language of the main content of the item. If the language does not appear in the list, please select 'Other'. If the content does not really have a language (for example, if it is a dataset or an image) please select 'N/A'.

Language  
English

Cancel/Save  Next >
This research aims at modifying the cellulose triacetate (CTA) membrane surface in order to concentrate the protein by using Forward Osmosis (FO). This study was to modify the membrane surface by using plasma.
6. Select a file: Click on the **Select a file or drag & drop files** to select your files for submission. Your thesis must be rendered into a single PDF file for submission and a file name is your student ID.
7. File Uploaded Successfully: Your selected file will be displayed.

Submit: File Uploaded Successfully

Your file was successfully uploaded.

The table below shows the files which have uploaded for this item.

<table>
<thead>
<tr>
<th>Primary bitstream</th>
<th>File</th>
<th>Size</th>
<th>Description</th>
<th>File Format</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>409441.pdf</td>
<td>2174507 bytes</td>
<td>None</td>
<td>Adobe PDF (known)</td>
</tr>
</tbody>
</table>

You can verify that the file(s) have been uploaded correctly by:
- Clicking on the filenames above. This will download the file in a new browser window, so that you can check the contents.
- The system can calculate a checksum you can verify. Click here for more information.

Show checksums

< Previous | Cancel/Save | Next >
8. Verify submission: recheck all information and edit by clicking on the **correct one of these** button on the right, or use the button in the progress bar at the top of the page to move back through the submission pages.
9. License: If you agree to submit and published in PSU Knowledge Bank, Click on I **grant the license** button. If no, your item will be hold in PSU Knowledge Bank.
10. Submission complete: your item will be sent to administrator for approval. An email will be sent to you when your item successfully become part of the collection. You can check the status of your submission by going to your My PSU Knowledge Bank page.

Submit: Submission Complete!

Your submission will now go through the workflow process designated for the collection to which you are submitting. You will receive e-mail notification as soon as your submission has become a part of the collection, or if for some reason there is a problem with your submission. You can also check on the status of your submission by going to the My PSU Knowledge Bank page.

Go to My PSU Knowledge Bank
Communities and Collections
Rejection

1. If reject then send submitter rejection notification. This can be accessed under My PSU Knowledge Bank

DSpace: Submission Rejected

gsukb-admin@psu.ac.th

to me

You submitted: 2

To collection: Test

Your submission has been rejected by pachira.ksu@psu.ac.th with the following explanation:

Your submission has not been deleted. You can access it from your "My DSpace page: http://lib.psu.ac.th/psukb/mydspace

DSpace
2. Enter your PSU Passport’s username and password to log in to PSU Knowledge Bank. Continue with any unfinished submissions you have under Unfinished submissions. This is also where any item that is rejected will be available to edit or add additional information.
3. Click on the title to continue with your submission. And then click Edit to open the item up for editing and file management.
Submit: Describe this Item

Please fill in the requested information about this submission below. In most browsers, you can use the tab key to move the cursor to the next input box or button, to save you having to use the mouse each time.

Enter the names of the authors of this item.

**Authors**

- **First name(s)** + "Jr", e.g. Donald Jr
- **Last name, e.g. Smith**

**Add More**

Enter the names of the advisors of this item below.

**Advisors**

- **First name(s)** + "Jr", e.g. Donald Jr
- **Last name, e.g. Smith**

**Add More**

Enter the main title of the item.

**Title**

**Other Titles**

- **First name(s)** + "Jr", e.g. Donald Jr
- **Last name, e.g. Smith**

**Add More**

If the item has any alternative titles, please enter them here.

**Date of Issue**

Month: (No Month)  Day: Year: 2561

Enter the name of the publisher of the previously issued instance of this item.

**Publisher**