# ภาคผนวก ค

## **TOEIC Reading Score of 5 - 100**

	Reading	Writing
Gan Do		
Can Do with Difficulty	read, on storefronts, the type of store or services provided (e.g., "dry cleaning," "book store") read and understand a restaurant menu read and understand a train or bus schedule read and understand traffic signs	
Cannot Do	• find information that I need in a telephone directory • read office memoranda written to me in which the writer has used simple words or sentences • read and understand simple, step-by-step instructions • read and understand an agenda for a meeting • read and understand a travel brochure • read and understand magazine articles like those found in Timeor Newsweek, without using a dictionary • read and understand directions and explanations presented in computer manuals written for beginning users • read highly technical material in my field or area of expertise with no use or only infrequent use of a dictionary • read and understand a popular novel • identify inconsistencies or differences in points of view in two newspaper interviews with politicians of opposing parties • read and understand a letter of thanks from a client or customer	write a list for items to take on a weekend trip     write a one- or two-sentence thank-you note for a gift a friend sent to me     write a brief note to a co-worker explaining why I will not be able to attend the scheduled meeting     write a postcard to a friend describing what I have been doing on my vacation     fill out an application form for a class at night school     write clear directions on how to get to my house or apartment     write a letter requesting information about hotel accommodations for a future vacation     write a short note to a co-worker describing how to operate a standard piece of office equipment (e.g., photocopier, fax machine)     write a letter introducing myself and describing my qualifications to accompany an employment application     write a memorandum to my supervisor describing the progress being made on a current project or assignment     write a memorandum to my supervisor explaining why I need a new time off from work     write a complaint to a store manager about my dissatisfaction with an appliance I recently purchased     write a letter to a potential client describing the services and/or products of my company     write a 5-page formal report on a project in which I participated     write a memorandum summarizing the main points of a meeting I recently attended

## **TOEIC Reading Score of 105 - 225**

	Reading	Writing Control of the Control of th
Can		
Can Do with Difficulty	<ul> <li>read, on storefronts, the type of store or services provided (e.g., "dry cleaning," "book store")</li> <li>read and understand a restaurant menu</li> <li>read and understand a train or bus schedule</li> <li>find information that I need in a telephone directory</li> <li>read office memoranda written to me in which the writer has used simple words or sentences</li> <li>read and understand traffic signs</li> <li>read and understand simple, step-by-step instructions</li> <li>read and understand a travel brochure</li> <li>read and understand directions and explanations presented in computer manuals written for beginning users</li> <li>read and understand a letter of thanks from a client or customer</li> </ul>	write a list for items to take on a weekend trip write a one- or two-sentence thank-you note for a gift a friend sent to me write a brief note to a co-worker explaining why I will not be able to attend the scheduled meeting write a postcard to a friend describing what I have been doing on my vacation write clear directions on how to get to my house or apartment
Cannot Do	read and understand an agenda for a meeting     read and understand magazine articles like those found in <u>Time</u> or <u>Newsweek</u> , without using a dictionary     read highly technical material in my field or area of expertise with no use or only infrequent use of a dictionary     identify inconsistencies or differences in points of view in two newspaper interviews with politicians of opposing parties     read and understand a popular novel	<ul> <li>fill out an application form for a class at night school</li> <li>write a letter requesting information about hotel accommodations for a future vacation</li> <li>write a short note to a co-worker describing how to operate a standard piece of office equipment (e.g., photocopier, fax machine)</li> <li>write a memorandum to my super risor explaining why I need a new time off from work</li> <li>write a letter introducing myself and describing my qualifications to accompany an employment application</li> <li>write a memorandum to my supervisor describing the progress being made on a current project or assignment</li> <li>write a complaint to a store manager about my dissatisfaction with an appliance I recently purchased</li> <li>write a letter to a potential client describing the services and/or products of my company</li> <li>write a 5-page formal report on a project in which I participated</li> <li>write a memorandum summarizing the main points of a meeting I recently attended</li> </ul>

## **TOEIC Reading Score of 230 - 350**

	Reading	Writing
Can Do	read, on storefronts, the type of store or services provided (e.g., "dry cleaning," "book store")	
Can Dowith Difficulty	read and understand a restaurant menu read and understand a train or bus schedule find information that I need in a telephone directory read office memoranda written to me in which the writer has used simple words or sentences read and understand traffic signs read and understand simple, step-by-step instructions read and understand an agenda for a meeting read and understand a travel brochure read and understand magazine articles like those found in Timeor Newsweek, without using a dictionary read and understand directions and explanations presented in computer manuals written for beginning users read highly technical material in my field or area of expertise with no use or only infrequent use of a dictionary read and understand a popular novel read and understand a letter of thanks from a client or customer	write a list for items to take on a weekend trip write a one- or two-sentence thank-you note for a gift a friend sent to me write a brief note to a co-worker explaining why I will not be able to attend the scheduled meeting write a postcard to a friend describing what I have been doing on my vacation fill out an application form for a class at night school write clear directions on how to get to my house or apartment write a short note to a co-worker describing how to operate a standard piece of office equipment (e.g., photocopier, fax machine) write a memorandum to my supervisor explaining why I need a new time off from work write a letter introducing myself and describing my qualifications to accompany an employment application write a letter introducing myself and describing the progress being made on a current project or assignment write a letter requesting information about hotel accommodations for a future vacation write a letter requesting information about my dissatisfaction with an appliance I recently purchased write a letter to a potential client describing the services and/or products of my company write a 5-page formal report on a project in which I participated
Camot sure.	identify inconsistencies or differences in points of view in two newspaper interviews with politicians of opposing parties	write a memorandum summarizing the main points of a meeting I recently attended

## **TOEIC Reading Score of 355 - 425**

	Reading	Writing and the Control of the Contr
Can Do	read, on storefronts, the type of store or services provided (e.g., "dry cleaning," "book store")  read and understand a train or bus schedule read office memoranda written to me in which the writer has used simple words or sentences read and understand traffic signs read and understand simple, step-by-step instructions read and understand a travel brochure read and understand a letter of thanks from a client or customer	Writing  • write a list for items to take on a weekend trip  • write a one- or two-sentence thank-you note for a gift a friend sent to me  • write a brief note to a co-worker explaining why I will not be able to attend the scheduled meeting  • write a postcard to a friend describing what I have been doing on my vacation
Can Do with Difficulty	read and understand a restaurant menu     find information that I need in a telephone directory     read and understand an agenda for a meeting     read and understand magazine articles like those found in Timeor Newsweek, without using a dictionary     read and understand directions and explanations presented in computer manuals written for beginning users     identify inconsistencies or differences in points of view in two newspaper interviews with politicians of opposing parties     read highly technical material in my field or area of expertise with no use or only infrequent use of a dictionary read and understand a popular novel	fill out an application form for a class at night school     write clear directions on how to get to my house or apartment     write a letter requesting information about hotel accommodations for a future vacation     write a short note to a co-worker describing how to operate a standard piece of office equipment (e.g., photocopier, fax machine)     write a memorandum to my supervisor explaining why I need a new time off from work     write a letter introducing myself and describing my qualifications to accompany an employment application     write a memorandum to my supervisor describing the progress being made on a current project or assignment     write a complaint to a store manager about my dissatisfaction with an appliance I recently purchased     write a letter to a potential client describing the services and/or products of my company     write a 5-page formal report on a project in which I participated     write a memorandum summarizing the main points of a meeting I recently attended
Cannot		

## **TOEIC Reading Score of 430 - 495**

	Reding	Writing
Can Do	read, on storefronts, the type of store or services provided (e.g., "dry cleaning," "book store")  read and understand a train or bus schedule  read and understand a restaurant menu  find information that I need in a telephone directory  read office memoranda written to me in which the writer has used simple words or sentences  read and understand traffic signs  read and understand simple, step-by-step instructions  read and understand an agenda for a meeting  read and understand directions and explanations presented in computer manuals written for beginning users  read highly technical material in my field or area of expertise with no use or only infrequent use of a dictionary  read and understand a travel brochure  read and understand a letter of thanks from a client or customer	write a list for items to take on a weekend trip write a one- or two-sentence thank-you note for a gift a friend sent to me write a brief note to a co-worker explaining why I will not be able to attend the scheduled meeting write a postcard to a friend describing what I have been doing on my vacation fill out an application form for a class at night school write clear directions on how to get to my house or apartment write a short note to a co-worker describing how to operate a standard piece of office equipment (e.g., photocopier, fax machine) write a letter requesting information about hotel accommodations for a future vacation write a memorandum to my supervisor explaining why I need a new time off from work write a letter introducing myself and describing my qualifications to accompany an employment application write a memorandum to my supervisor describing the progress being made on a current project or assignment write a complaint to a store manager about my dissatisfaction with an appliance I recently purchased write a letter to a potential client describing the services and/or products of my company write a memorandum summarizing the main points of a meeting I recently attended
Can Do with Difficulty	<ul> <li>read and understand magazine articles like those found in <u>Time</u> or <u>Newsweek</u>, without using a dictionary</li> <li>read and understand a popular novel</li> <li>identify inconsistencies or differences in points of view in two newspaper interviews with politicians of opposing parties</li> </ul>	write a 5-page formal report on a project in which I participated

# **TOEIC Listening Score of 5 - 100**

	Listening	Şpeaking	Interacting
<u></u> 2			
Can Bowith Difficulty	<ul> <li>understand simple questions in social situations such as "How are you?" "Where do you live?" and "How do you feel?"</li> <li>understand a salesperson when she or he tells me prices of various items</li> <li>understand someone speaking slowly and deliberately, who is giving me directions on how to walk to a nearby location</li> </ul>		
Camot Do	understand explanations about how to perform a routine task related to my job understand a co-worker discussing a simple problem that arose at work understand announcements at a railway station indicating the track my train is on and the time it is scheduled to leave understand headline news broadcasts on the radio understand a client's request made on the telephone for one of my company's major products or services understand a person's name when she or he gives it to me over the telephone understand play-by-play descriptions on the radio of sports events that I like (e.g., soccer, baseball) understand an explanation given over the radio of why a road has been temporarily closed understand someone who is speaking slowly and deliberately about his or her hobbies, interests, and plans for the weekend understand directions about what time to come to a meeting and the room in which it will be held understand a discussion of current events taking place among a group of persons speaking English understand an explanation of why one restaurant is better than another	introduce myself in social situations and use appropriate greeting and leave-taking expressions     state simple biographical information about myself (e.g., place of birth, composition of family)     describe the plot of a movie or television program that I have seen     describe a friend in detail, including physical and personality characteristics     describe my academic training or my present job responsibilities in detail     order food at a restaurant     talk about topics of general interest (e.g., current events, the weather)     describe my daily routine (e.g., when I get up, what time I eat lunch)     talk about my future professional goals and intentions (e.g., what I plan to be doing next year)     tell a co-worker how to perform a routine job task     telephone the airline to change my flight reservations to a different time and day     tell a colleague at work about a humorous event that recently happened to me     adjust my speaking to address a variety of listeners (e.g., professional staff, a friend, children)     tell someone directions on how to get to my house or apartment     give a prepared half-hour formal presentation on a topic of interest	explain written company policies to a new employee     discuss with a co-worker the best way to accomplish a job task     meet with a doctor and explain the physical symptoms of my illness     meet with a real-estate agent to discuss the type of house I would like to buy     discuss world events with an English-speaking guest     discuss with my boss ways to improve customers service or product quality     conduct an interview with an applicant for a job in my area of expertise     conduct simple business transactions at places such as the post office, bank, drugstore     telephone a restaurant to make dinner reservations for a party of three     give and take messages over the telephone     discuss with an electronics salesperson the features I want on a new videocassette recorder (VCR)     explain to a repairman what is wrong with an appliance that I want fixed     request information over the telephone (e.g., check airline schedules with a travel agent)     talk to an elementary school class about what I defor a living     telephone a department store and find out if a certain item is currently in stock

## TOEIC Listening Score of 105 - 225

	Listening	Speaking	Interacting
Can			
Can Do with Difficutty	<ul> <li>understand simple questions in social situations such as "How are you?" "Where do you live?" and "How do you feel?"</li> <li>understand a salesperson when she or he tells me prices of various items</li> <li>understand someone speaking slowly and deliberately, who is giving me directions on how to walk to a nearby location</li> <li>understand a person's name when she or he gives it to me over the telephone understand directions about what time to come to a meeting and the room in which it will be held</li> </ul>	introduce myself in social situations and use appropriate greeting and leave-taking expressions state simple biographical information about myself (e.g., place of birth, composition of family) order food at a restaurant describe my daily routine (e.g., when I get up, what time I eat lunch)	
Caund Do	understand explanations about how to perform a routine task related to my job     understand a co-worker discussing a simple problem that arose at work     understand announcements at a railway station indicating the track my train is on and the time it is scheduled to leave     understand headline news broadcasts on the radio     understand a client's request made on the telephone for one of my company's major products or services     understand play-by-play descriptions on the radio of sports events that I like (e.g., soccer, baseball)     understand an explanation given over the radio of why a road has been temporarily closed     understand someone who is speaking slowly and deliberately about his or her hobbies, interests, and plans for the weekend     understand a discussion of current events taking place among a group of persons speaking English     understand an explanation of why one restaurant is better than another	describe the plot of a movie or television program that I have seen     describe a friend in detail, including physical and personality characteristics     describe my academic training or my present job responsibilities in detail     talk about topics of general interest (e.g., current events, the weather)     talk about my future professional goals and intentions (e.g., what I plan to be doing next year)     tell a co-worker how to perform a routine job task     telephone the airline to change my flight reservations to a different time and day     tell a colleague at work about a humorous event that recently happened to me     adjust my speaking to address a variety of listeners (e.g., professional staff, a friend, children)     tell someone directions on how to get to my house or apartment     give a prepared half-hour formal presentation on a topic of interest	explain written company policies to a new employee     discuss with a co-worker the best way to accomplish a job task     meet with a doctor and explain the physical symptoms of my illness     meet with a real-estate agent to discuss the type of house I would like to buy     discuss world events with an English-speaking guest     discuss with my boss ways to improve customer service or product quality     conduct an interview with an applicant for a job in my area of expertise     conduct simple business transactions at places such as the post office, bank, drugstore     telephone a restaurant to make dinner reservations for a party of three     give and take messages over the telephone     discuss with an electronics salesperson the features I want on a new videocassette recorder (VCR)     explain to a repairman what is wrong with an appliance that I want fixed     request information over the telephone (e.g., check airline schedules with a travel agent)     talk to an elementary school class about what I do for a living     telephone a department store and find out if a certain item is currently in stock

# TOEIC Listening Score of 230 - 350

	Listening	' Speaking	Interacting
58			
Can Do with Difficulty	understand simple questions in social situations such as "How are you?" "Where do you live?" and "How do you feel?" understand a salesperson when she or he tells me prices of various items understand someone speaking slowly and deliberately, who is giving me directions on how to walk to a nearby location understand explanations about how to perform a routine task related to my job understand a co-worker discussing a simple problem that arose at work understand announcements at a railway station indicating the track my train is on and the time it is scheduled to leave understand headline news broadcasts on the radio understand a person's name when she or he gives it to me over the telephone understand someone who is speaking slowly and deliberately about his or her hobbies, interests, and plans for the weekend understand directions about what time to come to a meeting and the room in which it will be held understand an explanation of why one restaurant is better than another	introduce myself in social situations and use appropriate greeting and leave-taking expressions state simple biographical information about myself (e.g., place of birth, composition of family) order food at a restaurant talk about topics of general interest (e.g., current events, the weather) describe my daily routine (e.g., when I get up, what time I eat lunch) describe the plot of a movie or television program that I have seen talk about my future professional goals and intentions (e.g., what I plan to be doing next year) telephone the airline to change my flight reservations to a different time and day tell someone directions on how to get to my house or apartment describe a friend in detail, including physical and personality characteristics describe my academic training or my present job responsibilities in detail tell a co-worker how to perform a routine job task tell a colleague at work about a humorous event that recently happened to me	conduct simple business transactions at places such as the post office, bank, drugstore telephone a restaurant to make dinner reservations for a party of three give and take messages over the telephone discuss with an electronics salesperson the features I want on a new videocassette recorder (VCR) explain to a repairman what is wrong with an appliance that I want fixed request information over the telephone (e.g., check airline schedules with a travel agent) talk to an elementary school class about what I do for a living telephone a department store and find out if a certain item is currently in stock
Cannot Do	understand a client's request made on the telephone for one of my company's major products or services     understand play-by-play descriptions on the radio of sports events that I like (e.g., soccer, baseball)     understand an explanation given over the radio of why a road has been temporarily closed     understand a discussion of current events taking place among a group of persons speaking English	give a prepared half-hour formal presentation on a topic of interest     adjust my speaking to address a variety of listeners (e.g., professional staff, a friend, children)	meet with a real-estate agent to discuss the type of house I would like to buy     discuss world events with an English-speaking guest     discuss with my boss ways to improve customer service or product quality     conduct an interview with an applicant for a job in my area of expertise     explain written company policies to a new employee     discuss with a co-worker the best way to accomplish a job task     meet with a doctor and explain the physical symptoins of my illness

## **TOEIC Listening Score of 355 - 425**

	Listening	Speaking	Interacting
	<ul> <li>understand simple questions in social situations such as "How are you?" "Where do you live?" and "How do you feel?"</li> <li>understand a salesperson when she or he tells me prices of various items understand someone speaking slowly and deliberately, who is giving me directions on how to walk to a nearby location</li> </ul>	describe my daily routine (e.g., when I get up, what time I eat lunch)	
Can Do with Difficulty	understand explanations about how to perform a routine task related to my job     understand a co-worker discussing a simple problem that arose at work     understand announcements at a railway station indicating the track my train is on and the time it is scheduled to leave     understand a client's request made on the telephone for one of my company's major products or services     understand a person's name when she or he gives it to me over the telephone     understand play-by-play descriptions on the radio of sports events that I like (e.g., soccer, baseball)     understand an explanation given over the radio of why a road has been temporarily closed     understand someone who is speaking slowly and deliberately about his or her hobbies, interests, and plans for the weekend     understand directions about what time to come to a meeting and the room in which it will be held     understand an explanation of why one restaurant is better than another     understand a discussion of current events taking place among a group of persons speaking English     understand headline news broadcasts on the radio	introduce myself in social situations and use appropriate greeting and leave-taking expressions state simple biographical information about myself (e.g., place of birth, composition of family) order food at a restaurant talk about topics of general interest (e.g., current events, the weather) describe the plot of a movie or television program that I have seen talk about my future professional goals and intentions (e.g., what I pian to be doing next year) telephone the airline to change my flight reservations to a different time and day tell someone directions on how to get to my house or apartment describe a friend in detail, including physical and personality characteristics describe my academic training or my present job responsibilities in detail tell a co-worker how to perform a routine job task tell a colleague at work about a humorous event that recently happened to me give a prepared half-hour formal presentation on a topic of interest adjust my speaking to address a variety of listeners (e.g., professional staff, a friend, children)	conduct simple business transactions at places such as the post office, bank, drugstore telephone a restaurant to make dinner reservations for a party of three give and take messages over the telephone explain written company policies to a new employee discuss with a co-worker the best way to accomplish a job task discuss with an electronics salesperson the features I want on a new videocassette recorder (VCR) meet with a doctor and explain the physical symptoms of my illness explain to a repairman what is wrong with an appliance that I want fixed request information over the telephone (e.g., check airline schedules with a travel agent) meet with a real-estate agent to discuss the type of house I would like to buy talk to an elementary school class about what I do for a living discuss world events with an English-speaking guest discuss with my boss ways to improve customer service or product quality telephone a department store and find out if a certain item is currently in stock
e minor			conduct an interview with an applicant for a job in my area of expertise

## **TOEIC Listening Score of 430 - 495**

	Listening	Speaking	Interacting
Can bo	understand simple questions in social situations such as "How are you?" "Where do you live?" and "How do you feel?" understand a salesperson when she or he tells me prices of various items understand someone speaking slowly and deliberately, who is giving me directions on how to walk to a nearby location understand explanations about how to perform a routine task related to my job understand announcements at a railway station indicating the track my train is on and the time it is scheduled to leave understand someone who is speaking slowly and deliberately about his or her hobbies, interests, and plans for the weekend understand directions about what time to come to a meeting and the room in which it will be held understand an explanation of why one restaurant is better than another	introduce myself in social situations and use appropriate greeting and leave-taking expressions state simple biographical information about myself (e.g., place of birth, composition of family) order food at a restaurant describe my daily routine (e.g., when I get up, what time I eat lunch) talk about topics of general interest (e.g., current events, the weather) talk about my future professional goals and intentions (e.g., what I plan to be doing next year) telephone the airline to change my flight reservations to a different time and day tell someone directions on how to get to my house or apartment	conduct simple business transactions at places such as the post office, bank, drugstore     telephone a restaurant to make dinner reservations for a party of three     give and take messages over the telephone
Can Do With Difficulty	understand a co-worker discussing a simple problem that arose at work understand headline news broadcasts on the radio understand a client's request made on the telephone for one of my company's major products or services understand a person's name when she or he gives it to me over the telephone understand play-by-play descriptions on the radio of sports events that I like (e.g., soccer, baseball) understand an explanation given over the radio of why a road has been temporarily closed understand a discussion of current events taking place among a group of persons speaking English	describe the plot of a movie or television program that I have seen describe a friend in detail, including physical and personality characteristics describe my academic training or my present job responsibilities in detail tell a co-worker how to perform a routine job task tell a colleague at work about a humorous event that recently happened to me give a prepared half-hour formal presentation on a topic of interest adjust my speaking to address a variety of listeners (e.g., professional staff, a friend, children)	explain written company policies to a new employee     discuss with a co-worker the best way to accomplish a job task     discuss with an electronics salesperson the features I want on a new videocassette recorder (VCR)     meet with a doctor and explain the physical symptoms of my illness     explain to a repairman what is wrong with an appliance that I want fixed     request information over the telephone (e.g., check airline schedules with a travel agent)     meet with a real-estate agent to discuss the type of house I would like to buy     talk to an elementary school class about what I do for a living     discuss world events with an English-speaking guest     discuss with my boss ways to improve customer service or product quality     telephone a department store and find out if a certain item is curre::tly in stock     conduct an interview with an applicant for a job in my area of expertise